

Florence Unified School District – Community Education  
&  
Johnson Ranch Community Association’s  
**Holiday Fest 2018**

**Special Event Vendor Application**

Date: \_\_\_\_\_ Organization/Group Name: \_\_\_\_\_

Are you a non-profit\* or for-profit organization? \_\_\_\_\_ Contact Name: \_\_\_\_\_

\*You must be able to prove non-profit status.

Contact Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Please print below: **Holiday Fest – December 8, 2018 – Walker Butte K-8 Football Field – 5:00 pm – 8:00 pm**

Description of Items to Be Sold: \_\_\_\_\_

**VENDOR RULES AND REQUIREMENTS (PLEASE READ CAREFULLY)**

**Cost for Holiday Fest: \$40.00 OR \$20.00 - With a Game & Prize for Children  
Food Trucks: Please contact Monti Martinez 480-987-5386**

- First, vendors must complete this form and obtain approval by the FUSD Community Education Department.
- Food vendors must submit the Application for Temporary Event Food Booth to the Pinal County Health Department.
- **IT IS YOUR RESPONSIBILITY TO CONTACT THE HEALTH DEPARTMENT TO FIND OUT THE DETAILS AND REQUIREMENTS FOR YOUR BOOTH. You must also follow the rules and health standards established by the Pinal County Health Department as described in your packet. This must be submitted a minimum of two weeks prior to the event.**
- Vendors will be assigned a space ahead of time, or in some cases, on the day of the event. There will be no changes of space location, unless authorized by our department.
- Vendors are restricted to a 10 x 10 size space.
- Vendors must provide their own equipment including tables, canopies, etc. – your canopy must be secured.
- Vendors must provide their own electricity by generator (if needed).
- Vendors are required to keep booth and surrounding areas clean and clear throughout event.
- Vendors will not be allowed to dump grease used for cooking on the grass.
- Novelty vendors are not allowed to sell messy items such as stink bombs, poppers, etc.
- Vendors will act in a professional manner and notify us of problems concerning the public.

**Please state any additional requests to our Department (subject to approval):**

**\*Sign below that you have read and completely understand the rules and procedures listed on this form:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*If approved, you will receive an approved copy of this form through an email. Please bring it with you on the day of the event.**

<b>For Department Use Only:</b> Permit Approved:                      Yes                      No                      Date Approved:			
Approved by (PRINT): _____		Signature Approval: _____	
Special Requests Approved (list): _____			